

**NOTIFICATION OF HCBS OR WORKING HEALTHY SERVICES  
REFERRAL/INITIAL ELIGIBILITY/ASSESSMENT/SERVICES INFORMATION**

ES-3160  
Rev. 07-07

TO: \_\_\_\_\_ FROM: \_\_\_\_\_

**I. CONSUMER INFORMATION:**

Name: \_\_\_\_\_ Medicaid ID No: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Responsible Person/Contact: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**II. ELIGIBILITY INFORMATION: (to be completed by EES Specialist or Social Worker)**

☐ Working Healthy Referral ☐ WORK Referral ☐ Eligibility Information ☐ HCBS Referral

EES Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Medicaid Application: Date: \_\_\_\_\_ Case #: \_\_\_\_\_

Status: ☐ Pending ☐ Denial/Ineligible

☐ Non-HCBS Approval (check one) ☐ Medical Card ☐ Spenddown Amount ☐ QMB/LMB Only

☐ Working Healthy Approval, effective date \_\_\_\_\_ Premium(s): \_\_\_\_\_

☐ WORK approval, effective date \_\_\_\_\_

☐ HCBS Approved, effective date \_\_\_\_\_ HCBS Obligation: \_\_\_\_\_ Month: \_\_\_\_\_

Next Review Date: \_\_\_\_\_ HCBS Obligation: \_\_\_\_\_ Month: \_\_\_\_\_

Comments: \_\_\_\_\_

**III. HCBS INFORMATION: (to be completed by Case Manager/IL Counselor)**

☐ Medicaid Referral ☐ Service Information

Case Manager/ILC: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

HCBS Waiver Type: \_\_\_\_\_ Placed on Waiting List: ☐ Yes, Date: \_\_\_\_\_ ☐ No

Waiver/LOC Threshold Met? ☐ Yes ☐ No Request Withdrawn ☐ Yes ☐ No

Chooses HCBS: ☐ Yes, Date: \_\_\_\_\_ ☐ No Monthly Cost (excluding average acute care costs): \_\_\_\_\_

Effective Date of HCBS Services (Approved By Program Manager or Other Authority): \_\_\_\_\_

WORK Service: ☐ Approved ☐ Denied Start Date: \_\_\_\_\_

Comments: \_\_\_\_\_

**4. WORKING HEALTHY INFORMATION (to be completed by Benefits Specialist)**

Benefits Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_

Chooses Working Healthy: ☐ No ☐ Yes, date \_\_\_\_\_

Premium Discussed ☐ No ☐ Yes, Willing To Pay Prior Medical Premium ☐ No ☐ Yes Current Premium ☐ No ☐ Yes

Comments: \_\_\_\_\_

\_\_\_\_\_  
☐ YES ☐ NO

ELIGIBILITY WORKER SIGNATURE

DATE

ATTACHMENTS

HCBS AUTHORIZED AGENT SIGNATURE

DATE